

## WSD 2018-2019 Payroll Calendar

**Instructional Assistants, Paraprofessionals, Division Secretaries, Library Assistants, Child Nutrition, Bus Drivers, Bus Aides, Office Clerks, Before & After Care, PAT, Substitutes**

Pay Period Start Date	Pay Period End Date	Timesheets Due to Payroll 3 PM Monday	Pay Date	Benefits & Voluntary Deductions
<b>Prior Year Hours</b>				
June 18, 2018	June 30, 2018	July 2, 2018	July 13, 2018	
<b>Current Year Pay</b>				
July 1, 2018	July 1, 2018	July 2, 2018	July 13, 2018	No
July 2, 2018	July 15, 2018	July 16, 2018	July 27, 2018	No
July 16, 2018	July 29, 2018	July 30, 2018	August 10, 2018	No
July 30, 2018	August 12, 2018	August 13, 2018	August 24, 2018	No
August 13, 2018	August 26, 2018	August 27, 2018	September 7, 2018	Yes
August 27, 2018	September 9, 2018	September 10, 2018	September 21, 2018	Yes
September 10, 2018	September 23, 2018	September 24, 2018	October 5, 2018	Yes + Escrow
September 24, 2018	October 7, 2018	October 8, 2018	October 19, 2018	Yes + Escrow
October 8, 2018	October 21, 2018	October 22, 2018	November 2, 2018	Yes + Escrow
October 22, 2018	November 4, 2018	November 5, 2018	November 16, 2018	Yes + Escrow
November 5, 2018	November 18, 2018	November 19, 2018	November 30, 2018	<sup>1</sup> Yes + Escrow
November 19, 2018	December 2, 2018	December 3, 2018	December 14, 2018	<sup>1</sup> Yes
December 3, 2018	December 16, 2018	December 17, 2018	December 28, 2018	<sup>1</sup> Yes + Escrow
December 17, 2018	December 30, 2018	December 31, 2018	January 11, 2019	<sup>2</sup> Escrow Only
December 31, 2018	January 13, 2019	January 14, 2019	January 25, 2019	<sup>3</sup> Yes + Escrow
January 14, 2019	January 27, 2019	January 28, 2019	February 8, 2019	Yes + Escrow
January 28, 2019	February 10, 2019	February 11, 2019	February 22, 2019	Yes + Escrow
February 11, 2019	February 24, 2019	February 25, 2019	March 8, 2019	Yes + Escrow
February 25, 2019	March 10, 2019	March 11, 2019	March 22, 2019	Yes + Escrow
March 11, 2019	March 24, 2019	March 25, 2019	April 5, 2019	Yes + Escrow
March 25, 2019	April 7, 2019	April 8, 2019	April 19, 2019	<sup>4</sup> Yes
April 8, 2019	April 21, 2019	April 22, 2019	May 3, 2019	Yes + Escrow
April 22, 2019	May 5, 2019	May 6, 2019	May 17, 2019	Yes + Escrow
May 6, 2019	May 19, 2019	May 20, 2019	May 31, 2019	<sup>5</sup> Yes + Escrow
May 20, 2019	June 2, 2019	June 3, 2019	June 14, 2019	Yes
June 3, 2019	June 16, 2019	June 17, 2019	June 28, 2019	No

<sup>1</sup> November 30 will deduct half of December's premiums and escrow premiums. December 14 will deduct half of December's premiums, with no escrow premiums. December 28 will deduct half of January's insurance premiums and escrow premiums.

<sup>2</sup> Due to Winter Break, January 11 will have only escrow premiums deducted.

<sup>3</sup> Flex spending deductions for the 2019 calendar year will begin on the January 25 paycheck and deduct over 19 pay periods.

<sup>4</sup> Due to Spring Break, April 19 will have only half of April's Insurance premiums deducted.

<sup>5</sup> May 31 will cover half of June's premiums and the remaining escrow premiums.

++ If ANY paycheck is not enough to cover the elected benefits and deductions, arrangements will need to be made with the Business Office to catch them up.